



City Manager Report

June 2019

CITY MANAGER REPORT

CITY OF KINGMAN - June 2019

The information included in this issue reflects May 2019 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



Contents

Planning & Economic Development	Page 3
Engineering	Page 6
City Attorney	Page 12
City Clerk.....	Page 11
Finance	Page 12
Fire Department.....	Page 17
Information Technology (IT).....	Page 22
Police Department	Page 23
Municipal Court.....	Page 26
Parks & Recreation.....	Page 28
Public Works.....	Page 33
Tourism.....	Page 38



CITY MANAGER REPORT

CITY OF KINGMAN - MAY 2019

PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

The City Services Expo was held at Locomotive Park, where residents could meet and inquire about services that the City of Kingman offers

Opportunity Zones: Received \$3000 in funds from the Retail Property Site to be included in the zone prospectus

Comparative Marketing brochure for Manufacturing and Distribution was released

Directional signage has been authorized for five additional companies at the Industrial Park

The Airport Terminal remodel was issued a Notice of Award and Notice to Proceed to contractor Axiom Construction. Constructed to begin June 1, 2019

Frontier Communications will be installing fiber optics to additional areas of the Industrial Park

Additional Activities and Meetings Completed by Economic Development Staff in May

- ◆ Gary Kellogg, Planning and Economic Development Director, and Bennett Bratley, Economic Development Manager attended the Arizona Association for Economic Development in Tucson, Arizona.
- ◆ Economic Development staff attended the International Council of Shopping Centers RECon event in Las Vegas, making commercial, retail and other connections.
- ◆ Arranging for the Street Drags
- ◆ ED staff attended the Main Street meeting
- ◆ Mr. Bratley met with Mohave County Public Works to schedule upcoming road maintenance and chip sealing on Mohave Airport Drive. Five additional miles of roads at the Industrial Park will be master sealed.
- ◆ Followed up on the discovery of bones at the new Justice Center construction site. A representative from the State of Arizona was contacted, who determined that the bones were of a cow and small rodents.

Tasks completed by Planning & Zoning Staff in April

44	Residential Building Permits reviewed and approved
1	Duplex (separated two family dwelling) Permit reviewed and approved
5	Commercial Building Permits reviewed and approved
2	Special Event Permits reviewed & approved
5	Sign Permits reviewed & approved
24	Business Licenses reviewed & approved
4	Active Zoning Violation Cases
	TRAK-IT PROJECTS:
AB19-0004	Abandonment request for Parcel 'D' Walleck Ranch, Tract 1961-B
AB19-0005	Abandonment request for Parcel 'K' Kingman Camelback Unit 1, Tract 1106
PP19-0002	Parcel Plat for minor lot split for property at Western and Riata Valley Road
PP19-0003	Parcel Plat for minor lot split for 3975 N. Bank Street
SB17-0010	Final Plat for Southern Vista V, Tract 6048-B
SB19-0001	Extension of Time Request for Pasadena Estates, Tract 6049
SB19-0002	Preliminary Plat for Kinross Subdivision
SB19-0003	Final Plat for Southern Vista V, Tract 6048-D
SB19-0005	Final Plat for Sycamore Village, Tract 1995-A
SB19-0006	Final Plat for Sycamore Village, Tract 1995-B

Additional Meetings & Activities Completed by Planning & Zoning Staff in May

Staff responded to a number of zoning/development inquiries
Participated in the City Services Expo at Locomotive Park
Preparing for Census 2020
Attended the International Council of Shopping Centers RECon in Las Vegas

MAY MEETINGS

AIRPORT ADVISORY COMMISSION MAY 13

PLANNING & ZONING COMMISSION MEETING MAY 14

ECONOMIC DEVELOPMENT ADVISORY COMMISSION MEETING MAY 28

HISTORIC PRESERVATION COMMISSION MAY 28

**CITY OF KINGMAN
ENGINEERING DEPARTMENT
MONTHLY REPORT FOR
MAY 2019**

The Engineering staff responded to **186** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

ENG19-0037 A Construction Authorization was issued for approximately 152 l.f. of 8-inch sewer line extension with (1) 4" sewer service tap and (1) 8-inch sewer clean out in the boundaries of Shangri La Estates 2nd Amended subdivision.

ENG19-0036 A Construction Authorization was issued for approximately 20 l.f. of 10-inch DIP sewer line extension and 366 l.f. of 10-inch PVC SDR-35 Sewer line extension with (1) 4 foot manhole in the boundaries of Valle Del Sole, Tract 3006-A.

RIGHT OF WAY ACTIVITIES

62	Permits to work in Public Right-of-way
30	Sewer Connection Permits Inside City Limits (0 due to Failed septic)
12	Sewer Connection Permits Outside City Limits (0 due to 0-Failed septic)
7	Sewer Taps
31	Utility Permits for water meters in the County
14	Utility Permits for water meters in the City
8	Sewer Availability Letters

TRAINING ACTIVITIES

May 1-3	Engineering Department is attending the AFMA Conference in Prescott, AZ
May 15-17	Public Works Inspections attended Arizona Technical Training Institute

CITY MANAGER'S REPORT

Engineering Continued

MEETINGS	
May 1	MAG Addendum Trench Backfill and related discussion
May 1	ENG14-108 Stockton Hill waterline replacement status meeting
May 1	ENG15-051 Outfall line relocation meeting with Sunrise Engineering
May 2	Staff Team Meeting
May 8	ENG14-108 Stockton Hill waterline replacement status meeting
May 16	Traffic Safety Committee Meeting
May 21	ENG15-051 Downton Outfall line discussion
May 23	Municipal Utility Commission Meeting
May 29	City Expo Last Minute meeting

CAPITAL EXPENDITURES		
CONTRACTOR	PROJECT	AMOUNT
AECOM	ENG16-0025	\$5,378.00
Dibble Engineering	ENG18-0080	\$54,653.50
Freiday Construction	ENG16-0060	\$57,516.31
Gust Rosenfeld	ENG16-0031	\$265.00
Haydon Building Corp.	ENG14-108	\$158,164.15
Kincheloe Construction	03-W-0009	\$37,893.24
Kincheloe Construction	ENG13-059	\$60,491.20
Matrix Design Group	ENG17-0035	\$3,666.00
Sunrise Engineering	ENG17-0027	\$7,290.00
Sunrise Engineering	ENG14-108	\$1,935.00
Sunrise Engineering	ENG18-0054	\$19,180.00
Capital Expenditures processed during the month of May		\$406,432.40

CONSTRUCTION ACTIVITIES UPDATE		
PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of water projects in the downtown area is ongoing.
ENG14-0108	This project includes the design of water lines in Stockton Hill Road between Airway Avenue and Gordon Drive	Council approved the construction contract on September 18, 2018. Construction began on October 8 was completed in April 2019. Final utility adjustment will occur the week of June 10
ENG18-0039	This project includes the removal and replacement of asphalt pavement in Stockton Hill Road between Airway Avenue and Gordon Drive	Council approved the construction contract on September 18, 2018. Paving began on the evening of May 6 and is complete.
ENG17-0008	This project includes the installation of ADA compliant of concrete sidewalks in Andy Devine Avenue between Hall Street and Fifth Street.	A contract has been awarded to TR Orr, Inc. Construction was completed in April 2019. Some minor cleanup remains
ENG18-0048	This project will install an infiltration at Monsoon Park.	The work began on April 30 and is nearly complete. Final fencing is to be completed the week of June 3.
ENG16-060	This project will replace a sewer main on Beale Street and Sixth Street.	Work began on April 29 and is essentially complete.
ENG15-0048 & ENG16-0031	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with acquisition.

DESIGN ACTIVITIES

PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by Summer 2019
ENG17-0035	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	The project has been placed on hold until details for a development agreement can be
ENG17-0027	This project includes the design of water transmission mains to the main tank site.	Sunrise Engineering	The project is 100% designed and ready to go to construction.

CONSTRUCTION PHOTOS



Andy Devine Mill and Overlay

CONSTRUCTION PHOTOS



Andy Devine Mill and Overlay

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2018 and 2019.



	May, 2018	May, 2019
Domestic Violence	32	37
DUI	24	46
Theft/Shoplifting	8	32
Criminal Traffic (non DUI)	8	12
Code Enforcement	9	14
Miscellaneous Misdemeanors	52	70
Total Charges	133	211
Number of Files Opened	72	124
Pretrial Conferences	112	92
Change of Pleas	119	97
Status Hearings	26	18
Trials	11	17
Other Court Events	245	154

City Clerk—Sydney Muhle

During the month of January the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

Clerk Activity — May 2019		
	VOLUME	REVENUE
Special Event Permits Issued	3	\$200.00
Public Notary Requests	15	\$64.00
Special Event Vendor Permits	170	\$1870.00
Special Event Liquor License	4	\$200.00
TOTAL REVENUE - December 2018		\$2334.00

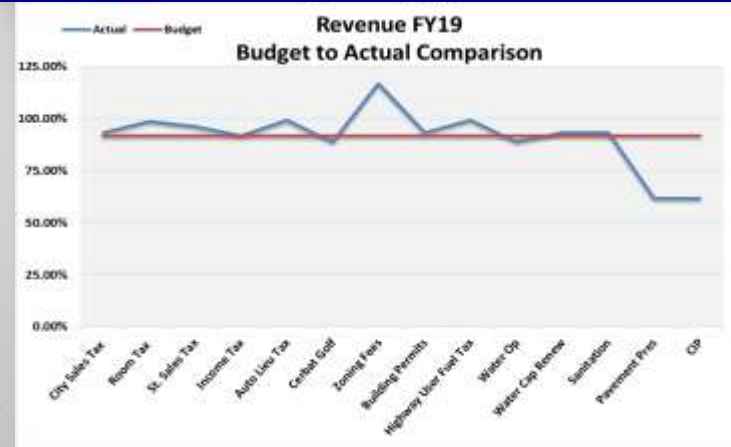
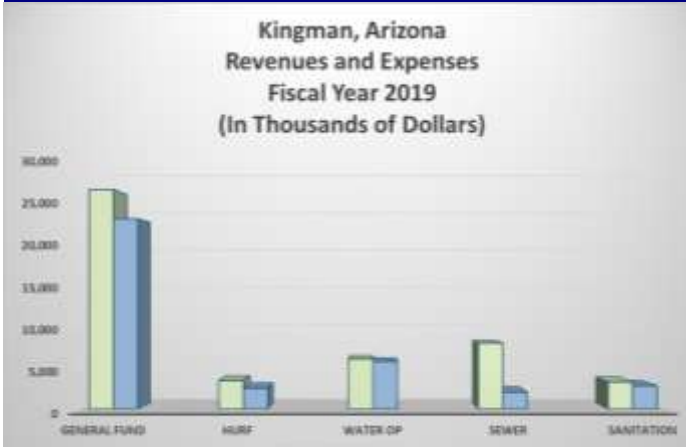
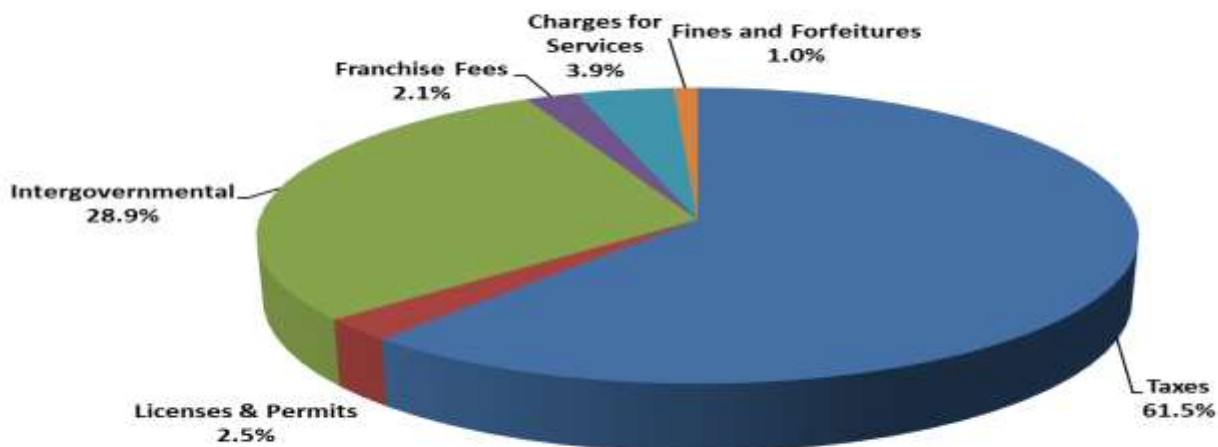


Finance—Tina Moline

REVENUE BY SOURCE — MAY 2019

GENERAL FUND

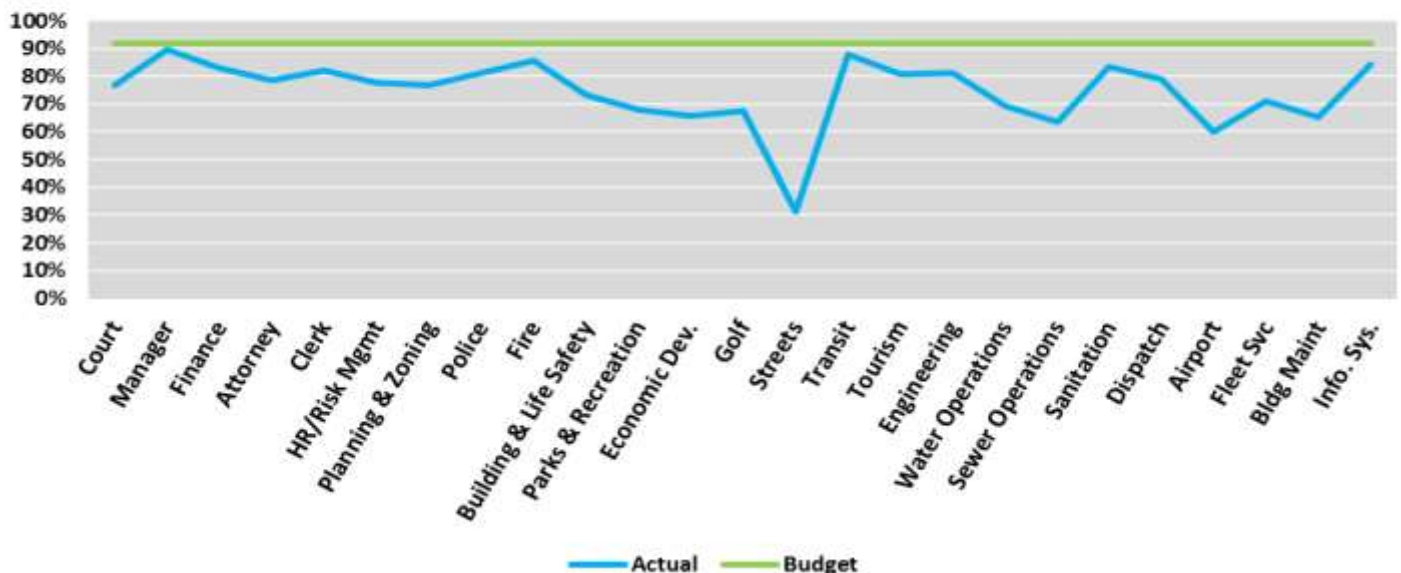
Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	17,688,946	1,637,587	16,516,937	93.37%
Licenses & Permits	742,070	73,770	677,225	91.26%
Intergovernmental	8,191,653	732,525	7,772,397	94.88%
Franchise Fees	693,267	38,142	563,840	81.33%
Charges for Services	1,180,581	162,695	1,060,534	89.83%
Fines and Forfeitures	337,408	2,700	263,611	78.13%
Miscellaneous	90,804	6,606	171,344	188.70%
Total Revenues General Fund	28,924,729	2,654,025	27,025,888	93.44%

General Fund
Fiscal Year to Date 2019

EXPENDITURES BY DEPARTMENT — MAY 2019
GENERAL FUND

Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,497,490	102,332	1,148,974	348,516	23.27%
City Council	166,155	6,965	136,699	29,456	17.73%
Manager	385,106	40,882	344,800	40,306	10.47%
Finance	834,139	72,760	655,183	178,956	21.45%
Attorney	375,223	25,017	308,693	66,530	17.73%
City Clerk	1,026,985	93,384	890,957	136,028	13.25%
Human Res/Risk Mgmt	845,446	56,670	657,019	188,427	22.29%
Planning & Zoning	270,328	26,698	207,468	62,860	23.25%
Police Department	10,684,243	935,717	8,676,886	2,007,357	18.79%
Fire Department	6,887,302	659,173	5,847,919	1,039,383	15.09%
Building & Life Safety	1,085,186	96,825	845,528	239,658	22.08%
Parks & Recreation	4,785,812	355,263	3,251,742	1,534,070	32.05%
Economic Development	685,495	54,405	451,923	233,572	34.07%
Total Expenses	29,528,910	2,526,093	23,423,791	6,105,119	20.68%

Kingman, Arizona
Budget to Actual Expenditures
Fiscal Year 2019



REVENUE BY SOURCE — MAY 2019

GENERAL FUND

REVENUE SOURCE		7/1/14 Thru 5/30/15	7/1/15 Thru 5/30/16	7/1/16 Thru 5/30/17	7/1/17 Thru 5/30/18	7/1/18 Thru 5/30/19	Percent Change FY18-FY19	Fiscal 2019 BUDGET	FY19 Percent of BUDGET
GENERAL FUND (101)									
Local	*Sales Tax	13,231,528	13,968,476	14,794,220	15,545,419	15,989,393	2.86%	17,153,682	93.21%
	Room Tax	387,889	408,752	451,868	507,625	527,535	3.92%	535,264	98.56%
State	Sales Tax	2,331,971	2,436,661	2,406,949	2,635,189	2,713,284	2.96%	2,823,480	96.10%
	Income Tax	3,114,655	3,097,768	3,242,410	3,295,891	3,271,632	-0.74%	3,563,625	91.81%
	Auto Lieu Tax	1,296,076	1,385,829	1,530,945	1,592,423	1,787,480	12.25%	1,804,548	99.05%
Golf	Green Fees (9 holes)	98,169	95,336	82,655	82,728	84,792	2.49%	94,362	89.86%
	Green Fees (18 holes)	178,495	155,780	151,684	162,026	150,079	-7.37%	177,574	84.52%
	Annual Golf Fees	113,974	119,391	100,609	94,996	110,004	15.80%	118,082	93.16%
	Cart Rentals	262,272	250,134	230,884	239,404	230,488	-3.72%	272,392	84.62%
	Driving Range Fees	29,332	27,636	21,579	21,013	23,475	11.72%	23,680	99.13%
	Merchandise Sales	-	-	-	-	13,157	-	-	-
	Restaurant and Bar	189,519	170,955	149,227	152,027	146,075	-3.92%	168,803	86.54%
	Subtotal Golf Course	871,761	819,232	736,639	752,195	758,070	0.78%	854,893	88.67%
Other	Zoning Fees	18,769	19,260	15,780	15,728	17,500	11.27%	15,000	116.67%
	Building Permits	481,302	516,132	666,229	794,676	564,404	-28.98%	606,427	93.07%
HURF FUND (201)	Rest/Bar Tax	663,216	712,701	744,862	741,043	855,002	15.38%	810,900	105.44%
	Highway User Fuel Tax	2,189,887	2,298,204	2,448,633	2,585,154	2,667,557	3.19%	2,693,982	99.02%
POWERHOUSE TOURISM FUND (215)		-	-	159,020	207,783	274,914	32.31%	228,359	120.39%
PAVEMENT PRESERVATION FUND (316)		-	-	-	1,303,915	1,958,588	-	3,185,250	61.49%
I-11 E KGMN CONN FUND (317)		-	-	-	1,303,915	1,958,588	-	3,185,250	61.49%
WATER FUND (501)		5,890,049	6,056,286	6,049,614	6,200,283	6,140,789	-0.96%	6,928,531	88.63%
WATER CAPITAL RENEWAL FUND (510)		777,024	784,876	796,996	815,429	832,743	2.12%	892,193	93.34%
WASTEWATER FUND (521)		7,639,372	7,657,792	7,733,539	7,931,384	8,104,510	2.18%	8,779,622	92.31%
WASTEWATER CAPITAL RENEWAL FUND (530)		28,362	106,161	108,921	112,111	116,842	4.22%	120,301	97.12%
SANITATION FUND (541)		3,109,048	2,891,564	3,219,541	3,270,985	3,356,855	2.63%	3,606,333	93.08%

*General Fund 2.5%

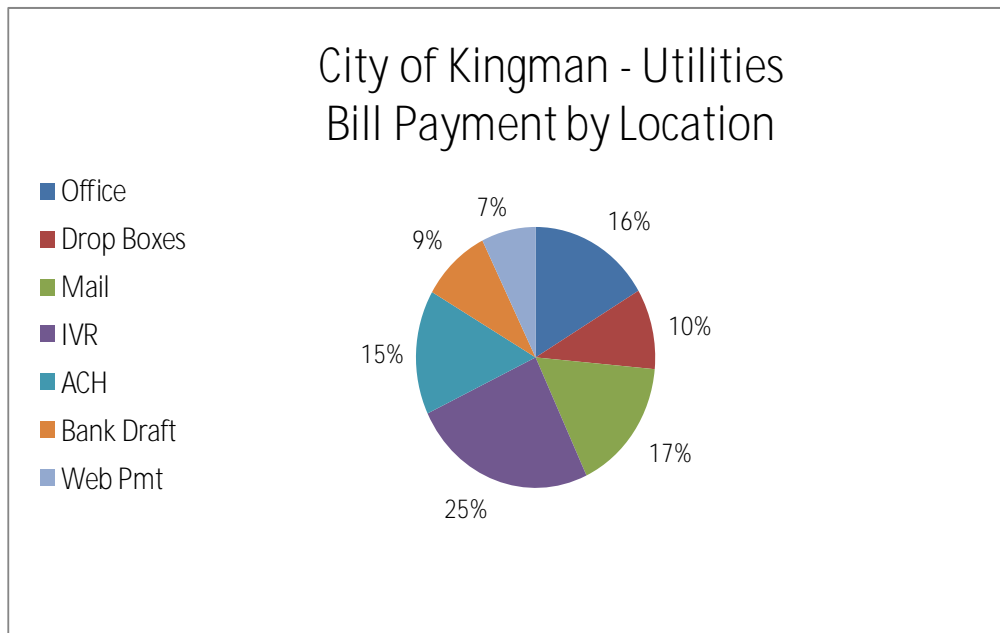
local sales tax amount reported includes construction TPT tax that will be transferred to the Capital Projects Fund 304 at fiscal year end.

**Due to the implementation of a new utility billing software, November utility bills were delayed. This resulted in a decrease in year-to-date revenues. Utility billing is expected to reach its normal billing frequency by late December/early January, at which time the year-to-date revenues will align with the prior year's reported revenues.

Finance—Tina Moline

City of Kingman – Utility Billing Enhancements

The Utility Billing and Licensing division launched a utility billing online payment portal in November 2018. This portal accepts one-time and recurring credit card and electronic checks as payment methods. It also allows customers to view their utility bills online. In addition to launching an online payment portal, customers now have the option to receive their bills electronically through email. This service can be activated through the online payment portal, <https://selfservice.cityofkingman.gov>, or by contacting a customer service representative. Customers will notice a redesigned utility bill which provides more details about their charges.



CUSTOMER SERVICE STATISTICAL SUMMARY— May 2019

	Dec- 18	Jan- 19	Feb- 19	Mar- 19	Apr- 19	May- 19
Phone Calls Answered	2,223	1,827	1,166	1,243	1,345	1,565
IVR - Payments	4,074	5,634	4,746	5,167	4,832	4,778
E-Mail Bill Delivery			283	356	378	440
Web Payments			1,185	1,454	1,607	1,651
Water Service Orders	836	924	912	1,145	1,053	1,360
Sanitation Service Orders	246	556	118	459	771	460
Sewer Service Orders	0	0	1	1	0	0
Number of Total Payments Processed	16,866	16,805	19,680	21,101	20,627	19,169
Number of Sanitation Customers	12,201	12298	12,264	12,182	12,269	12,304
Number of Sewer Customers	10,813	10891	10,859	10,764	10,867	10,923
Number of Water Customers	20,334	20457	20,372	20,177	20,346	20,400

LICENSING STATISTICAL SUMMARY— April 2019	
New Business Licenses Issued	27
License Renewals Completed (Business & Animal Licenses)	209
License Renewals Generated (Business & Animal	283

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Online payments with Citizen Self Serve

Fire Chief—Jake Rhoades

This report is designed to be comprehensive of performance and provide a realistic snapshot of service delivery as well as the ability to provide information that is more readily analyzed in comparison to timeframes, locations, and other pertinent comparisons. This report identifies distinguishable data in each division of the department allowing for a comprehensive look at the organization regardless of area of interest as obviously one division reflects the others as well as the organization as a whole.

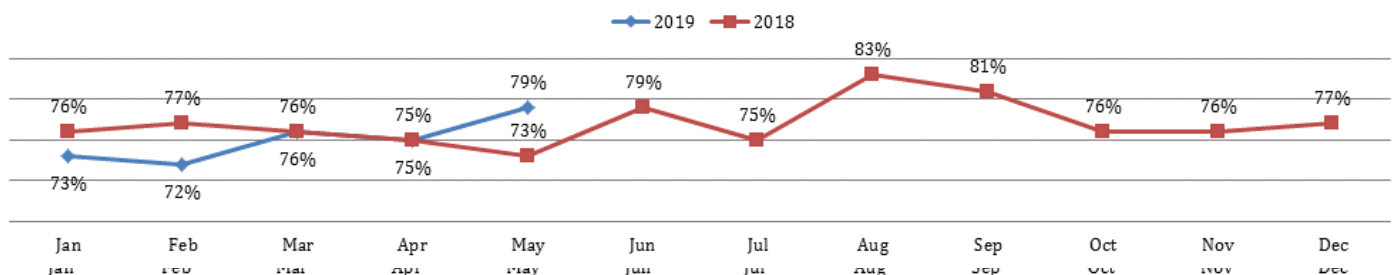
The department moved Battalion Chief Rink Gordon to Training to oversee the components of the annual training plan for the department. This is a significant move for the department and is already showing dividends as the cooperation with NACFD to adopt and train utilizing the KFD annual training plan shows significant progress towards better operations and safety for members of the community as well as emergency responders.

The month of May included response to 628 incidents, which brings the annual total for 2019 to 3284 which a slight decrease over 2018 as the department will likely break the 8000 call mark in 2019. This does not account for responses for Alpha level calls or non-emergent in our community which AMR handles accounting for 113 calls in April and 463 years to date. Squad 2 continues to be a very strong concept in response profile for the department as it responded to 41 calls for the month of May and 352 for the fiscal year to date.

Total Calls for the Month: 628 YTD: 3284 — AMR Calls: 113 YTD: 576 — Squad 2 Calls: 41 July 1, 2018 to Date: 352

INCIDENT BREAKDOWN						
Incident Type	May 2019	May 2018	% of Change	2019 YTD	2018 YTD	% of Change
Total Fire Incidents	85	100	↓15%	435	458	↓5%
EMS Response	534	601	↓13%	2809	2765	↑2%
Residential Structure Fire	4	8	↓50%	25	22	↑12%
Commercial Structure Fire	1	1	0%	12	8	↑33%
Vehicle Fire	7	2	↑71%	18	15	↑17%
Brush Fire	8	14	↓43%	27	45	↓67%
Dumpster Fire	8	1	↑88%	30	4	↑87%
Other Fire	57	74	↓23%	323	364	↓13%
False Alarm Response	-	-	-	-	-	-
Hazardous Condition Response	9	3	↑67%	36	27	↑25%
Other Response/Admin	-	-	-	4	2	↑50%
Total	628	704	↓12%	3284	3252	↑1%

Total Response Time Compliance % - ALL CALLS



THE MISSION OF THE KINGMAN FIRE DEPARTMENT

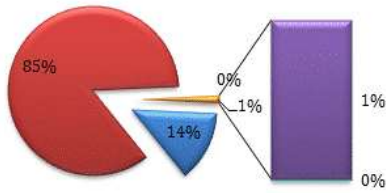


To provide the highest level of emergency response and effective prevention to preserve the life, property, and well-being of our community.

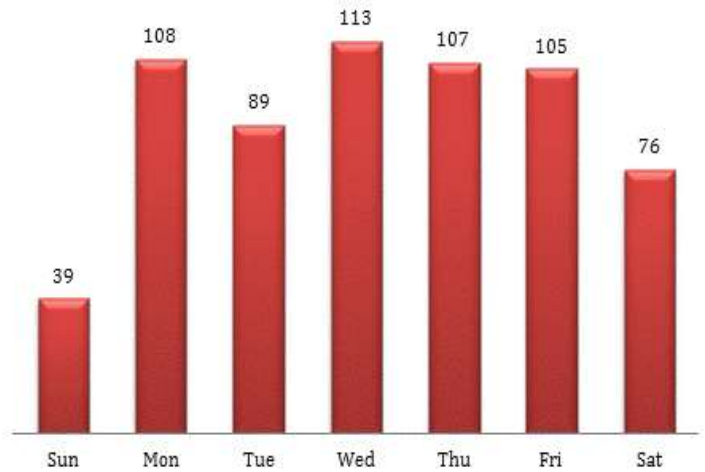


Incident Breakdown by %
Total Incidents: 628

■ Fire Incident Total ■ EMS Response ■ False Alarm Response
■ Hazardous Condition ■ Other Resp/Admin



Total Incidents by Day of the Week



TOTAL INCIDENTS BY DISTRICT

District	May 2019	May 2018	% Change	2019 YTD	2018 YTD	% Change
21	79	101	↓28%	454	422	↑7%
21A	-	2		2	156	↓99%
Total	79	103	↓30%	456	578	↓21%
22	89	79	↑11%	380	250	↑34%
22A	130	129	↑1%	662	691	↓4%
22B	29	24	↑17%	122	64	↑48%
22C	-	-	-	7	7	-
22D	10	6	↑67%	38	33	↑15%
Total	258	238	↑8%	1209	1045	↑14%
23	138	173	↓25%	776	703	↑9%
23A	64	62	↑3%	322	328	↓2%
23B	-	1	-	1	4	↓75%
Total	202	236	↓17%	1099	1035	↑6%
24	70	89	↓27%	402	400	↑1%
25	15	25	↓40%	69	112	↓38%
Out of Dist.	13	13	-	58	62	↓2%
TOTAL	637	704	↓11%	3293	3232	↓6%

TOTAL RESPONSES BY APPARATUS

(does not include canceled calls)

Unit	May 2019	YTD 2019	% Per Unit
E211	76	399	13%
E221	166	779	23%
E231	149	790	25%
E241	70	409	13%
Squad 2	41	233	6%
L234	2	7	0%
R215	-	13	-
B216	-	1	-
BC2	4	13	0%
AMR	113	222	17%
Other/Admin	15	32	25

Fire Type	\$ Saved	\$ Loss	% Saved	% Lost
High Risk Fires	\$175,000	\$10,000	47%	53%
Mod Risk Fires	\$0	\$0	0%	0%
Low Risk Fires	\$200	\$2,769	19%	81%
TOTAL	\$175,200	\$12,769	67%	133%

INCIDENTS BY CATEGORY	May 2019	% of All Incidents	YTD 2019	YTD 2018	YTD Change by %
EMS	1029	82%	5338	5360	0%
Fire	210	17%	1001	975	↑3%
HazMat	19	2%	64	57	↑11%
Tech Rescue	-	-	-	-	-
Other	-	-	3	2	↑33%
TOTAL	1258	100%	6406	6394	0%

EMS RESPONSE

Agency	Calls	YTD %	YTD 2019
KFD	534	21%	2568
AMR	113	20%	576

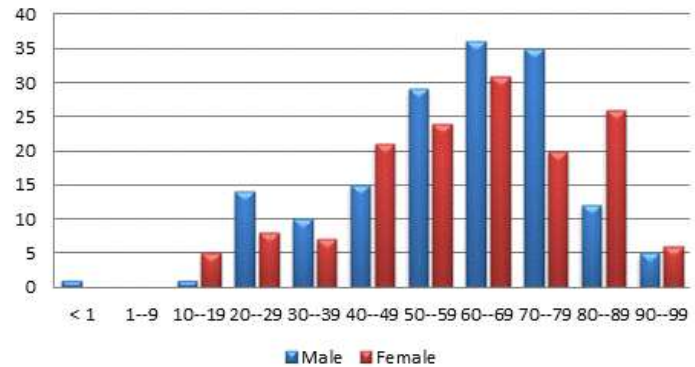
KFD & AMR Total Responses: 647

KFD Responded to 83% of all EMS Response Calls

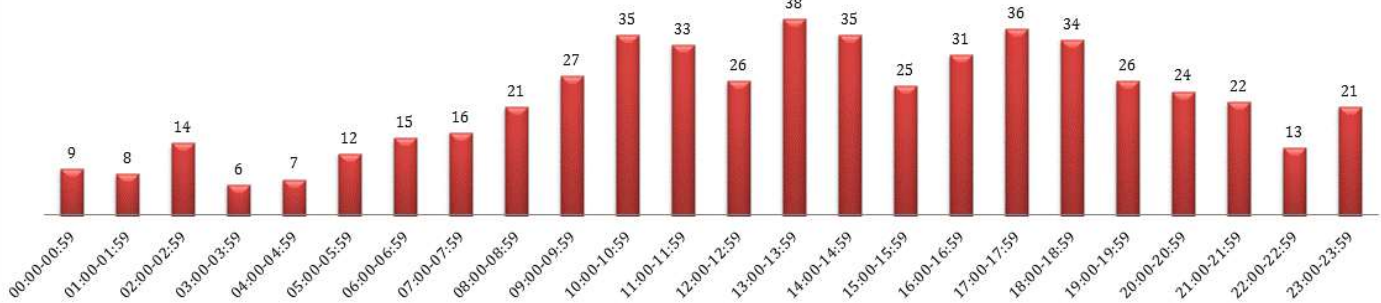
EMS TOP 10 DETERMINANTS

Call Type	May-19	May-18	Change %	YTD 2019
Breathing Problem—Delta	52	38	↑275	247
Chest Pain—Delta	29	31	↓7%	130
Psychiatric—Bravo	16	36	↓56%	119
Sick Person—Charlie	31	41	↓32%	133
Falls—Bravo	25	31	↓24%	162
Sick Person—Alpha	35	42	↓20%	209
Unconscious/Fainting—Delta	15	19	↓27%	95
Breathing Problem—Charlie	52	-	-	86
Falls—Alpha	19	25	↓32%	115
Unknown Problem—Bravo	9	20	↓55%	86

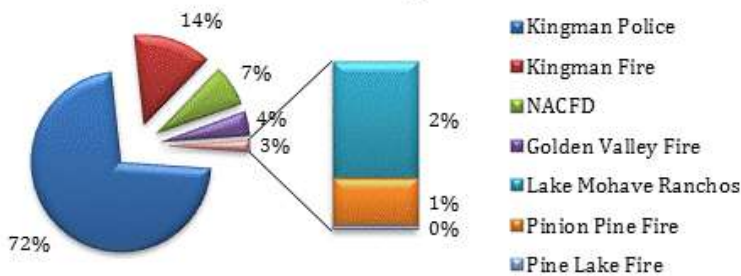
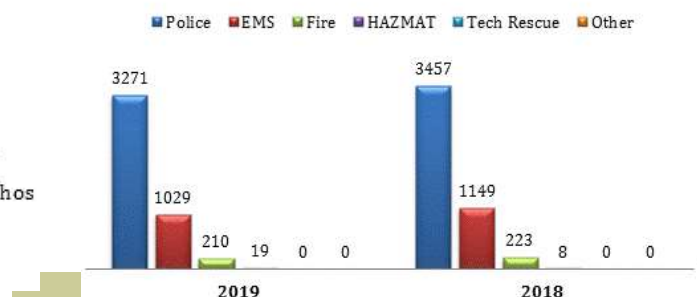
Patients by Age Group and Gender



EMS Incidents by Hour

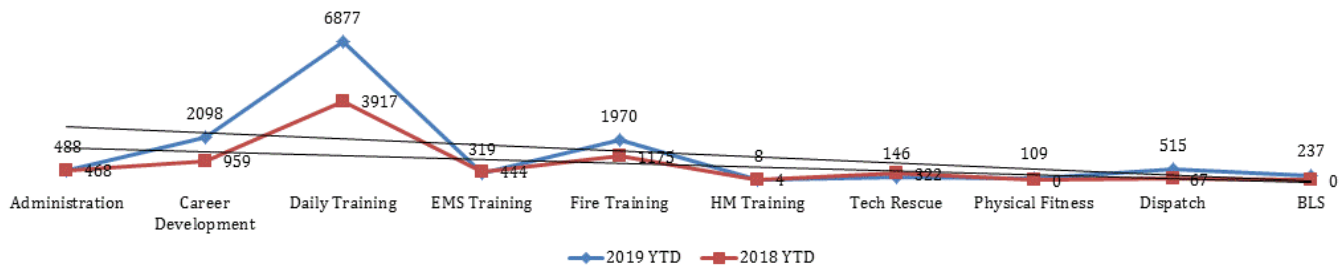


911 Center Calls for Service by Agency	YTD 2019		Police	EMS	Fire	HAZMAT	Other	May-19 Total	May-18 Total
Kingman Police	14861	69.8%	3271	-	-	-	-	3271	3457
Kingman Fire	3293	15.5%		534	85	9	-	628	704
No. AZ Consolidated Fire	1712	8.0%	-	275	59	5	-	339	394
Golden Valley Fire	922	4.3%	-	146	45	3	-	194	186
Lake Mohave Ranchos	342	1.6%	-	56	12	-	-	68	72
Pinion Pine Fire	133	0.6%	-	17	9	1	-	27	22
Pine Lake Fire	15	0.1%	-	1	-	1	-	2	2
Total Calls Dispatched	21278	100%	3271	1029	210	19	-	4529	4837

Percentage of Calls per Agency
Total Calls for May: 45299-1-1 Communication Calls Per Agency
May 2019 DOWN 7% from May 2018

TRAINING HOURS					
Training Type	Hours	% for Month	YTD 2019	YTD 2018	Variance %
Administration	111	4.5%	488	468	↑4%
Career Development	173	6.9%	2098	959	↑54%
Daily Training	1482	59.4%	6877	3917	↑43%
EMS Training	40	1.6%	319	444	↓28%
Fire Training	419	16.8%	1970	1175	↑40%
HazMat Training	-	-	8	4	↑50%
Tech Rescue	1	0.0%	146	322	↓55%
Physical Fitness	-	-	109	-	-
9-1-1 Communications	200	8.0%	515	67	↑87%
Building & Life Safety	68	2.7%	237	-	-
TOTAL	2494	100%	12766	7356	↑42%

**May 2019 vs. 2018 Total Training Hours
Fire Only**



For the month of May 2019, the Kingman Fire Department engaged in a variety of training topics pertaining to: fire after-action review, fire/ems software training, mass casualty incidents, community risk reduction, hazardous materials, physical fitness, chief officer development and dispatch center career development. There was a decrease in training hours as Rink Gordon transitions to the position of Battalion Chief Training & Safety. The total training hours for the month of May was 2,494 bringing the yearly total to 12,766. The focus on quality instruction and adherence to the annual training plan is the focus of the training division and simply doing what we say we do. In addition, the department had several members attending conferences and training including communications center training in Alabama and data analysis at the National Fire Academy. Developing personnel occurs in a variety of ways and the department realizes it can always do better in the spirit of continuous improvement and professional development.

COMPLETED MONTHLY FIRE CODE INSPECTIONS			MONTHLY FIRE CODE VIOLATIONS		
Fire Prevention	Completed	YTD	Fire Prevention	Violations	YTD
Re-Inspection	23	98	Re-Inspection	21	114
Annual Schedule Inspection	114	516	Annual Schedule Inspection	59	296
Remaining Inspections	1	9	Violations Not Corrected	-	63
TOTAL Inspections	138	623	TOTAL Violations	80	473

Community Risk Reduction finished up the last bit of school presentations during the beginning part of the month as we transitioned into more public events. We are looking forward to summer events and interacting with the general population. While attending the KRMK Kid's Day event not only were we able to interact with kids and parents alike, we were able to provide 27 car seat evaluations while issuing 11 new car seats. CRR held 12 public education classes reaching approximately 1010 members of our community including over 700 students at Manzanita Elementary School were a part of a truck tour for their end of year field day. A big push and launching for a fundraiser was pushed out to restore Kingman Fire's first fire truck the "FROG". CRR and on duty crews attended White Cliffs Senior Living's Golden Prom. It was a delight as the residence were happy to have people there spreading the fun. CRR also teamed up with Careflight 14 (EMS helicopter based in Kingman) to provide an appreciation Barbeque for all area EMS personnel during EMS Week.

COMMUNITY RISK REDUCTION ACTIVITIES					BUILDING REVIEW ACTIVITIES		
Activity	May 2019	# of Attendees	YTD 2019	YTD 2018	Activity	May 2019	YTD 2019
Smoke Alarm Maintenance/Calls	1	1	20	-	Commercial Plans	1	2
Smoke Alarm New Install (each alarm)	-	-	20	-	Other Commercial Reviews	4	42
Child Safety Seat Checks	27	52	50	1	Residential Plans	18	164
Child Safety Seats - Issued NEW	11	-	32	-	Other Residential Plan Reviews	5	85
Public Education Classes	12	1010	72	2	Sign Review	-	11
Public Education Outreach	19	2381	51	32	Special Event Permit Review	2	34
Explorer Program Training	-	-	1	-	Other Reviews	-	4
Knox Box	3	4	18	-	Building Safety Inspections	600	2199
Citizens Fire Academy Training	-	-	-	-	Business License Bldg. Inspections	38	231
CERT Training	-	-	-	-			
Station Tours	2	58	12	5			
TOTAL	75	3506	276	40	TOTAL	668	2772

Commercial—New/Under Review Permit

Staybridge Suites 3443 Hotel Way

Perkins 3123 Stockton Hill Rd

Commercial Permits Issued—Under Construction

Mohave County Courthouse 401 Sprint St.

Tuff Shed, Inc. 4325 Stockton Hill Road

Kokopelli TI Surgical Ctr 2501 Stockton Hill Rd Ste 109

Canada Mart 210 W. Andy Devine Avenue

Gas N Grub Hay Barn 4549 N. Stockton Hill Road

Dairy Queen 3152 Stockton Hill Road

Desert King International 550 Topeka Street

Commercial Permits Ready to Issue

Black Bear Diner 946 Beale Street

Innovative Warehouse 1301 Andy Devine

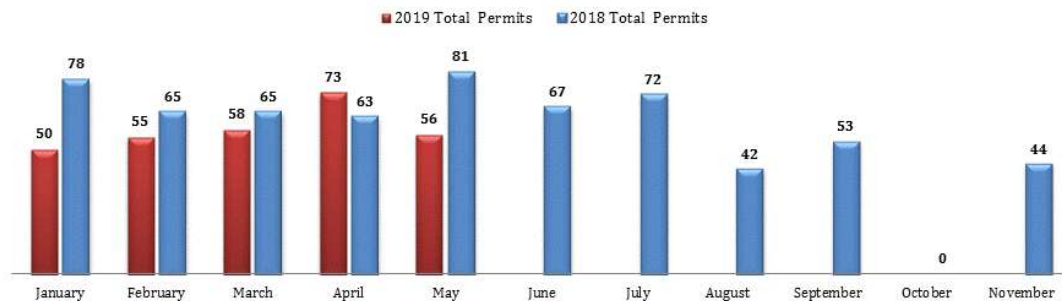
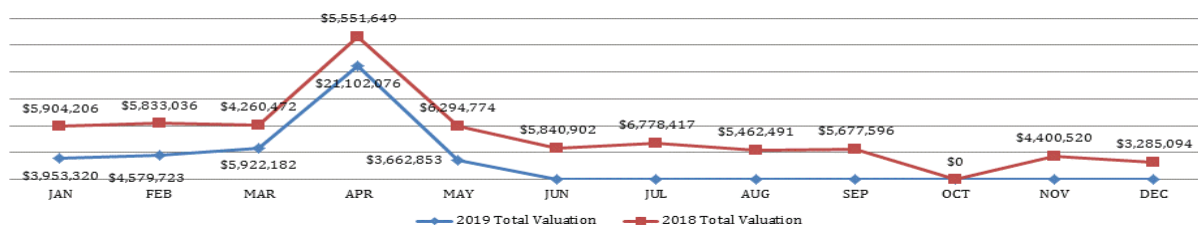
Commercial Permits Ready to Issue

Black Bear Diner 946 Beale Street

Commercial Permits Closed Out

One Hour AC 2604 Hualapai Mountain Road

PERMITS	May 2019
Fees Collected	\$168,128
Fees Waived	\$9,609
Total Finaled	26
Total Finaled Valuation	\$3,653,724

Commercial & Residential Permits Issued YTDTotal Value of Commercial & Residential Permits Issued

IT—JOE CLOS

May 2019

www.cityofkingman.gov

Visits

25,561

% of Total: 100.00% (25,561)



Unique Visitors

17,556

% of Total: 100.00% (17,556)



Pageviews

70,723

% of Total: 100.00% (70,723)



Daily Visits

● Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	12,362	9,946
/government/online-polls	3,958	1,286
/government/departments/finance/utility-billing/utility-payment-options	2,872	2,329
/government/departments/parks-and-recreation	2,765	2,161
?splash=https://www.governmentjobs.com/careers/cityofkingman&__isexternal=true	2,137	1,544
/Home/Components/OnlinePolls/OnlinePolls/8/492	2,007	1,094
/Home/Components/OnlinePolls/OnlinePolls/6/492	1,543	1,123
/business/airport-authority	1,508	1,233
/government/departments/finance/utility-billing	1,307	954
/government/departments/police-department	1,264	927

Average Pages per Visit

2.77

Avg for View: 2.77 (0.00%)



Traffic Source

■ organic ■ direct ■ referral

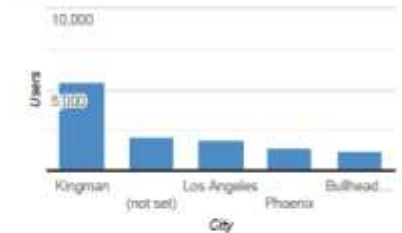

Type of Visitors

■ New Visitor ■ Returning Visitor


Visits by Device

Device Category	Sessions	Bounce Rate
mobile	12,814	55.64%
desktop	11,357	39.10%
tablet	1,390	45.97%

Your biggest traffic comes from



Country/Territory

Country	Sessions
United States	24,738
France	96
India	87
Canada	77
United Kingdom	66
Germany	53
China	37
Australia	32
Japan	31
Philippines	31





Kingman Police Department-Chief Robert J. DeVries



DATES TO REMEMBER

- June 12th 11am—2pm
Coffee with Cops @ Walmart

Calls for service and Officer initiated activity numbered 3,312 in the month of May marking a 10.04% decrease in comparison to 2018. Written reports are down 1.98% since May 2018 and officer initiated activity is down 35.73% in comparison to the year prior.

May Activity



The department assisted with the 32nd Annual

Route 66 Fun Run on May 4th. The event was very well attended and set a record of 846 vehicle registrations.

The department held an hiring orientation meeting on May 15th for individuals interested in becoming police officers. Six candidates and two spouses attended the meeting. The next testing session for candidates will be June 25th & 26th.



The 16th Annual KPD Awards Ceremony was held on May 16th in the

Central Church building downtown. A wide variety of awards were handed out for exemplary service over the past year to include:



Explorer of the Year Lilith Bennett

VIP of the Year William Kriekel
(Not Pictured)

Civilian of the Year Sam Kurtz



Officer of the Year
Adam Simonsen

Personnel from the department and MAGNET attended the Annual KRMC Kids Day on May 17th.

Organizers for the event indicated that over 950 parents and kids attended



throughout the 4-hour period.

Chillin on Beale recognized the department along with other public safety agencies and the military at their event on May 18th.



Staff Update

An officer has advised that he is in the hiring process with Bullhead City Police Department.

May Highlights

**** Arrested in Stolen Vehicle ****

On Tuesday, May 21st, at about 1:00pm, Kingman Police arrested Josiah Nicholas Angelos, 22 of the Kingman area, on a felony charge of Vehicle Theft. Angelos was found sleeping inside of a Ford Ranger truck that was parked behind a church in the 4600blk of Arnold Dr. The truck had been reported stolen the previous day, from a residence in the 5000blk of College Trails Dr. Angelos, who made no statements of involvement in the theft, was taken into custody and booked into the Mohave County Adult Detention Facility. The vehicle was returned to its owner. Several items were missing from the truck. The investigation is ongoing.



**** Arrests for Burglary ****

On Saturday, May 18th, at about 3:50am, Kingman Police arrested Rick William Costello Jr., 29 of Golden Valley, and Kevin Lee Dennis, 45 of Kingman, on felony charges of Residential Burglary. On Sunday, May 19th, Kingman Police arrested Amber Kennedy, 30 of Kingman, on felony charge of Trafficking in Stolen Property. Officers responded to the report of a burglary in progress at a home in the 800blk of Crestwood Ln. The home was vacant due to a recent fire. Witnesses reported seeing the suspects leave in a - after carrying



several items out of the residence. Officers located a vehicle matching the description of the suspect vehicle. The vehicle was stopped near-by where Costello and Dennis were contacted. Investigators were able to connect both to the burglary, however the stolen property was not recovered. Costello and Dennis, who denied involvement in the offense, were booked into the Mohave County Adult Detention Facility. On **Sunday officers learned that Amber Kennedy, Costello's girlfriend, was attempting to sell items that were similar to the items reported stolen during the burglary.** It was confirmed that the items she was selling were the stolen items. She was located, arrested and booked into the Mohave County Adult Detention Facility on her charges. Kennedy was attempting to sell the items in order to raise money to bail Costello out of jail. Costello is still in jail.

Buckle Up Arizona...It's the Law! Enforcement Campaign
Arizona Occupant Protection Enforcement Program

May 20, 2019 through June 2, 2019



In an effort to save more lives on Arizona's roadways this month the Governor's Office of Highway Safety is partnering with **Kingman Police Department** and other local law enforcement agencies to enforce Arizona's seat belt and child safety seat laws.

Arizona presently conducts enforcement under a secondary seat belt law and a primary child safety seat law. The enforcement campaign is based upon high visibility traffic enforcement with a "zero-tolerance" approach towards seat belt and child safety seat usage.

As part of the national Click It or Ticket seat belt enforcement campaign, law enforcement agencies across the state will be stepping up traffic enforcement patrols and increasing other enforcement efforts to drive home the message:

Buckle Up Arizona...It's the Law!

Despite widespread efforts to educate drivers about the importance of wearing seat belts, motor vehicles collisions continue to be the leading cause of death and serious injuries to the citizens of our state.

Funding was provided by the Governor's Office of Highway Safety. The Kingman Police Department received \$1000.00 grant for overtime for officers to enhance enforcement and exercise zero tolerance during this campaign.

**** KPD to take part in training to help with dealing with those who are deaf and hard of hearing ****

With more than 1.1 million people with hearing loss in Arizona, the Kingman Police Department is partnering with the Arizona Commission for the Deaf and Hard of Hearing (ACDHH) to navigate the communication barriers between the deaf and hard of hearing individuals. ACDHH offers free trainings to public safety personnel across the state of Arizona to provide communication access, community empowerment and education.



Kingman Police Department will be participating one of these such trainings on **Thursday, May 30**, which will introduce officers to the unique culture and communication approaches of the Deaf, Hard of Hearing and Deaf-Blind citizens.

We would like to invite you to attend the training being held at the **Kingman Police Department from 9 – 11 a.m.**, where media can get photos and video of the training firsthand with the Kingman police officers and ACDHH staff. We can also conduct interviews to discuss the importance of communication in public safety practices. Police officers and ACDHH staff are available for interview. Other area law enforcement agencies and first responder services have also been invited to attend.

**** Aggravated Assault & Theft ****



On Thursday, April 25th, Kingman Police arrested **Jesus Miguel Gamez**, 21 of Kingman area, on a felony charge of Aggravated Assault with a Deadly Weapon and misdemeanor Theft. Gamez was the suspect of an incident that occurred in the parking lot of a business in the 3300blk of Stockton Hill Rd., where it was reported that he had stolen a gas can from another vehicle; and when confronted by the owner of the gas can Gamez is alleged to have brandished a knife and threatened the victim. An off-duty deputy was a witness to the knife threat. **Gamez' left the area before police arrived.** He was located on Thursday in the 3300blk of N. Bank St. where he was taken into custody. Gamez initially denied involvement, however later admitted involvement in the offense. He was booked into the Mohave County Adult Detention Facility on his charges.

**** Dangerous Drugs ****

On Monday, April 29th, at about 12:25am, Kingman Police, again, arrested **Jesus Miguel Gamez**, 21 of Kingman area, on a felony charge of Possession of Dangerous Drugs. Gamez was the driver of a vehicle stopped for a traffic offense in the 3000blk of Stockton Hill Rd. Gamez was found to be in possession of methamphetamine. Gamez was, again, booked into the Mohave County Adult Detention Facility.

**** Reckless Burning ****

On Sunday, April 28th, at 6:55am, Kingman Police arrested **Gerald Kenneth Safran**, 70 of Kingman area, on misdemeanor charges of Reckless Burning and Criminal Damage. An officer responded to the BLM Kingman Field Office in the 2700blk of Mission Blvd regarding an employee reporting that a man was building and lighting a fire. The officer arrived and found that Safran had built a fire, using wood from the landscaping and other debris, in an attempt to "keep warm". The fire was located dangerously close to the building also. Safran was booked into the Mohave County Adult Detention Facility.

**** Arson ****

On Monday, April 29th, **Gerald Kenneth Safran** (previous release) was charged with an additional felony count of Arson. An officer responded to a business in the 2400blk of Hualapai Mountain Rd. regarding a City of Kingman dumpster that had been burned over the previous weekend. The investigation determined that on Saturday, April 27th, at about 11:30pm, Safran had set the contents of the dumpster on fire. The fire was not report or noticed until Monday. Safran was contact while in custody at the Mohave County Adult Detention Facility, where he admitted involvement in the offense. Further investigation revealed that Safran has a history of arson and reckless burning in other jurisdictions.

**** Felony Theft & Warrants ****

On Monday, April 29th, at 12:45pm, Kingman Police arrested **Amber Elizabeth Fortner**, 33 Of Kingman, on a felony charge of Organized Retail Theft; two misdemeanor warrants for Failure to Pay Fine and Contempt of Court; and a criminal warrant for Theft. Fortner was arrested at a store in the 3300blk of Stockton Hill Rd. when she was observed by store security to be making a fraudulent return of merchandise and later attempting to purchase items with the refund. The officer learned that Fortner also had three warrants for her arrest; one was a criminal warrant for a 2017 theft offense and two court issued warrants for other unrelated crimes. Fortner was arrested and booked into the Mohave County Adult Detention Facility.



STATISTICAL SUMMARY—May		
	MONTH	Year-to-Date
Adult Arrests	182	874
Juvenile Arrests	50	145
911 Calls	2,438	11,485
Police Incidents	3,312	15,045
Police Cases	516	2,226
Last DR# Pulled	2019-14999	

*Honor
Integrity
Courage*

MONTHLY FINANCIAL REPORT			
KINGMAN MUNICIPAL COURT #0841		MAY 2019	
CITY REVENUE		Criminal Justice Enhancement Fund—47%	6951.14
Abatement Fund	33.38	Child Passenger Restraint	50.00
Address Confidentiality Fund	11.83	DNA Surcharge—3%	911.21
Attorney's Fees	2519.12	Drug Enhancement Acct (Fine)	514.48
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	0.00
Copy Fees	3.99	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	186.70
Defensive Driving Diversion Fee-Local	3860.00	Fill the Gap—7%	1084.57
Fines	13301.98	AZ Highways Fund	0.00
Jail Costs	4551.00	JCEF Surcharge—15%	79.29
Jury Fees	0.00	Medical Services Enhancement Fund	2017.47
Miscellaneous Fees	295.90	2011 Additional Assessment—\$8	799.05
Overpayment Forfeiture	1.44	Probation Surcharge—\$5	.23
Suspension Fee	782.77	Prison Construction and Operations Fund	3602.60
Warrant Fee	4121.71	Public Safety Equipment Fund	3297.79
Total City Revenue	29483.12	Peace Off Train	157.72
Local JCEF TPF Acct	485.36	ZVRF Victim	297.23
Court Enhancement Fund	1243.60	Victim Comp Fund	178.86
STATE REVENUE		Technical Registration Fund	0.00
Probation Surcharge—\$10	2.64	State's JCEF TPF Acct	837.66
Probation Surcharge—\$20	2101.33	Victim's Rights Enforce Assess Fund	196.11
Address Confidentiality Fund	22.87	FARE Special Collection Fund	3165.18
Arson Detection Reward Fund	.00	FARE Delinquent Fee	898.29
Clean Election Fund—10%	1560.93	Total State Revenue	29115.35

SUMMARY OVERVIEW – MAY 2019					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	13998.30	Prior Balance	897.09	Prior Balance	1662.70
Bonds Posted	16124.46	Payments made	1855.22	Payments made	2494.27
Bonds Forfeited	5277.76	Checks written	1744.29	Checks written	1662.70
Bonds Refunded	9500.00	Balance in Restitution	1008.02	Balance in Adult Prob Fees	2494.27
Balance in Bonds	15345.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	462.55	Civil Traffic	97	130	6
Payments made	24.78	Criminal Traffic	51	34	0
Checks written	213.03	Criminal Misdemeanor	143	163	1
Balance in Reimbursement	274.30	Total	291	327	7
Total Revenue	272687.62	Domestic Violence Cases	10		
Mohave County Jail Costs	22332.18				

MUNICIPAL COURT MONTHLY STATISTICAL REPORT MAY 19

CRIMINAL TRAFFIC

	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	110	7	203	320
Filed	14	4	16	34
Transferred In	0	0	0	0
SUBTOTAL	124	11	219	354
Transferred Out	0	0	0	0
Other Terminations	33	2	16	51
TOTAL TERMINATIONS	33	2	16	51
Pending End of Month	91	9	203	303

TRAFFIC FAILURE TO APPEAR

Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
104	1	105	3	102
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials	2	

CIVIL TRAFFIC

Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
282	130	412	13	84
Total Terminations	97	Pending End of Month	315	
Civil Traffic Hearings Held In MONTH				2

MISDEMEANOR

	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL
Pending First of	1375	212	1587
Filed	157	6	163
Transferred In	0	0	0
SUBTOTAL	1532	218	1750
Transferred Out	0	0	0
Other Terminations	127	16	143
TOTAL TERMINATIONS	127	16	143
Pending End of Month	1405	202	1607

Misdemeanor FTA Court Trials

1

Misdemeanor FTA Jury Trials Held

0

Misdemeanor/Criminal Traffic Initial Appearances

26

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	7	4	3	7
Harassment	2	0	1	1

HEARINGS HELD TO REVOKE/MODIFY ORDER OF

Order of Protection	0	Injunction Against Harassment	0	
---------------------	---	-------------------------------	---	--

SPECIAL PROCEEDINGS/ACTIVITIES

Juvenile Hearings Held	6	Search Warrants	0	
------------------------	---	-----------------	---	--

WARRANTS OUTSTANDING

Traffic Warrants Outstanding		Criminal Warrants 1044		
D.U.I.	123	MISDEMEANOR TOTAL		
Serious Violations	19			
All Other Violations	168			
TRAFFIC TOTAL	310			

Parks and Recreation Department—Mike Meersman

Our Summer Brochure is now available online and at the Parks & Recreation Administration Office. All Summer classes and swim lessons that meet weekly began on Monday, June 3rd.



Fitness & Dance: During the summer, fitness and dance tends to be slower than the rest of the year. With that in mind, we are offering Dance Camps instead of the normal dance classes. This summer, 11 of our 13 Dance Camps are operating. We had to combine a couple classes to meet the desired number of registrations. We currently have 106 students enrolled. Fall Dance Season will begin the first week of August before the release of our Fall Brochure. Fall Dance classes currently show 44 students enrolled, but we expect that number to reach 200 by the first week of classes in August. This will be our final month of Zumba as our instructor will be heading off to the U.S. Navy. Body Shaping and Aerobics are both meeting according to their schedule with the minimum participation required.

Child Supervision Programs: The Summer Fun Daze Day Camp began on Monday, June 3rd and we had 24 participants in the first week. We are able to accommodate up to 60 participants a week. It is our hopes to increase over the summer. Week 2 has 25 enrolled as of 6/6/19. Summer camp is offered from 7:30-5:30 daily for children 6-12 years old and will include weekly trips to the pool, and other off site excursions, along with day hikes and splash pad visits, as well as many several daily activities, all included for \$75 per week.



Trip & Tours: The trip set to Utah for Tuacahn Amphitheater, River Rafting & Train through Heber Valley, and a visit at Zion National Park on June 28-30 for 3 days and 2 nights has 41 registered and we are now taking a waitlist as reservations are all booked. Anyone seeking to be added will require staff to see if space is

available at each booked location. Our trips are open to everyone, but highly attended by the senior clientele due to their lack of ability to travel distance alone or ability to make reservations on their own. This summer, a trip is planned for Phoenix to see Chitty Chitty Bang Bang and a Diamonds Game along with a tour of Chase Field. Fees include all admissions, hotel accommodations, and breakfast. Any trip recommendations or questions can be submitted to Recreation Coordinator, Beth Matthews at 692-3109.

Sports: All of the adult sports through our department are now completed. The department is now in full swing on summer sports camps including the Little Tykes, Floor Hockey, and the upcoming International Soccer camp provided by UK International Soccer. Department is also focusing on Adult Kickball, Adult Volleyball and Youth Volleyball; all three will begin in September. Softball tournaments are due to hit Centennial Park on June 15 and June 28-30. For any additional sports information or to volunteer in our youth leagues, please contact Sports Coordinator, Ryan Fruhwirth at 692-3113.

Special Events: The Annual Summer Carnival will be held at Centennial Park on Friday, June 14th with carnival style games and the featured Outdoor Movie, "Ralph Wrecks the Internet" to be shown at dark. Additional summer events include FREE Swim Day on July 4th, Mud Mania on July 11th, Float-In Movie on July 12th, and the Drive-In Movie on August 9th. Staff worked hard and diligently on the City Expo. Departments are meeting regularly to prepare for the upcoming Andy Devine Days Festival in September.

Aquatics: Both City Pools are now operating and open daily. Daytime swim is Monday-Friday from 1-5pm, Saturday & Sunday from 1-4pm, with night swim at Centennial Pool on Monday & Wednesday and at Grandview on Tuesday & Thursday from 7-9pm at both locations. Swim Lessons are in their first 2-week session with morning lessons at Centennial Pool and evening lessons at Grandview Pool. Private parties/rentals take place in the evening when pools are not open to the public. If anyone is interested, they should contact Beth Matthews at 692-3109 for certification information.

Miscellaneous: All Aquatic staff was processed and completed orientation on Friday & Saturday, May 24-25 and all Summer Recreation staff completed their orientation and training on May 30th. Recreation Instructors are sought year round and hired every season as the schedule permits. We had a few last minute changes in our staffing needs for some of our summer programs as instructors were not able to keep the commitment of teaching this summer. The department is utilizing other instructors to fulfil the needs of those classes in order to avoid cancelling. If you know of anyone that has a specific trait and might be able to

EVENTS HEADED YOUR WAY	
Summer Carnival & Movie Night	June 14
Heber Valley River Raft, Train & Tuacahn Amphitheater trip	June 28-30
Free Swim Day	July 4
Mud Mania	July 11
Float-In Movie	July 12

Park Maintenance Division May 2019

PARKS MAKE LIFE BETTER

For any maintenance related issue's or problems please contact Parks Crew leader Jerry Sipe (928) 716-1764.

Parks Maintenance:

We have completed 88 maintenance repair orders this month. We continue to perform turf maintenance with liquid fertilizer and watering is at six days a week at 90%. The Parks Department utilized 508 hours of ADC Inmate labor this month.



Water Filtration Basin being installed in Monsoon Park, Project was backfilled the week of May 21st.



The Kingman Parks Maintenance crew supplied audio equipment to the RT66 Powerhouse and a remote tower at Locomotive Park for the 32nd annual Fun Run.



Splash pad at Cecil Davis Park opened May 1st as scheduled.



Parks crew member helped build and haul props for the dance staff recital.



The Expression Swing at Metcalf park was damaged, new parts arrive June 11th and were covered under warranty.



New L.E.D. light was installed outside the Centennial Community Center for safety 3345 Harrison St.



Sponsorship signs fabricated and installed at Centennial Four-Plex on the concession stand.



Concrete forms being built at our new Walleck Legacy Dog Park for the benches and restrooms.

Park Maintenance Division May 2019

PARKS MAKE LIFE BETTER

For any maintenance related issues or problems ,please contact Parks Interim Superintendent Jerry Sipe at (928) 716-1764.



New playground equipment was delivered to Firefighters Memorial Park.



Camp Beal Springs Monument was vandalized, Decorative brick was used to secure the plaque.



Stumps outside ELKS lodge across from 310 N. 4th street were ground down by Parks Maintenance and new concrete installed.



Staff for Kingman Parks installing new conduit for the new Centennial soccer light project, A new wall was built to hold all the different control panels and a new 4in conduit was ran to connect to Phase 1 of the lighting project to the north soccer fields.



Here is a photo of one small portion of the crates delivered for Phase 2 of the soccer field light project.



Flagstone at Locomotive Parks Beale Monument was deteriorating, and repaired with dyed cement.

The maintenance crew spent the month prepping for our biggest golf tournament of the year, The Desert Shuffler Golf Scramble. Extra time was devoted to mowing, trimming & overall prepping of the golf course.

The golf course received all three of our inmates back over the course of the past month. The labor they provide is invaluable to the golf course and is really helpful in allowing us to complete our daily duties. Without them, the course suffers and the added weight is put on the maintenance crew team members. We are glad to have them back! Since the last report, the golf course has utilized 416 hours of inmate labor.

Our Billboard that sits along I-40 **suffered some damage during a wind storm this past month. Luckily for us it didn't suffer any major damage and the maintenance crew was able to get the panel hung back up without too much trouble the following day.**



The other main event on the golf course this month was the aerification of the greens. The maintenance crew started aerifying greens on Sunday after the Desert/Shuffler Tournament and wrapped it all up by Tuesday morning. The aerification was a success with the exception of a major hydraulic oil spill on number eight green, and a pine cone that became wedged in a blower was drug across eight green. The maintenance crew did a fantastic job of completing the greens aerification of 2019!!



CERBAT CLIFFS GOLF COURSE DIVISION

It appears the golf course is going to finish the month of May up in revenue and 3083 total rounds, up 226 from May of 2018. Weather continues to offer much different conditions compared to last year and the historical average. Temps in May were 11.9° cooler than May of 2018 and 7.7° cooler than the historical average for the month.

With a resignation, we have a Part-Time A position open in the Pro Shop. Open positions in the Golf Grill have interviewed for June 3rd and will be filled upon the completion of background checks. With the pools now open, Beth continues to help out one day per week.

The Desert Shuffler Golf Tournament went very well, full field on the 18th and 19th. Feedback was positive. Will be meeting with their Tournament organizer shortly to debrief the event and determine if any changes are needed for 2020. The River Cities United Way Golf Tournament reached their goal of 40 players.

The Cerbat Cliffs Golf Course logoed on Under Armour Polos came out very nice. Print version of the logo and embroidery file will be available early June.

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY May 2019	
Number Nine-Hole Rounds	1045
Number 18-Hole Rounds	1997
Number Golf Lessons	6
Greens Fee Revenue Total	48,208
Annual Passes	14,500
Daily Green Fees	33,708
Motor Cart Revenue Total	26,561
Private Cart Trail Fees	3,400
Daily Cart Rental	23,161
Driving Range Revenue	4,304
Total Hours Ranger Activities	124
Total Hours Beverage Cart on Course	24
Number of Tournaments	2
Total Tournament Participation	184
Special	71

There continues to be very positive feedback from our customers on the golf course condition.

Country League on Thursdays is averaging about 20 players a week. City League began playing Wednesday evenings on May 8th and is currently averaging about 12 players per week. This Fall, we will be bringing back the annual match played in October between the County and City Leagues last played in 2016. Should be a great event. While we have had a few inquiries from the businesses at the airport about developing a league for them, to date, nothing has been put in place.

We received the contact information for the plant managers and will reach out to them in the near future by phone to discuss the opportunity with them.

Effective June 1st, the Pro Shop opens at 5:30 a.m. For any information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at <http://cerbatcliffsgc.com/>.

Public Works—Rob Owen

BUILDING MAINTENANCE-MAY/2019	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with
Building Maintenance repairs made 28	Building Maintenance staff completed 28 work orders in May. The Building Maintenance Technicians are working hard to complete the first phase of the
Graffiti removed—1	There was one graffiti abatement clean-up complet-

FLEET MAINTENANCE-MAY/2019	
12,738.9 gallons of unleaded gas	Cost of \$36,578.48
11,597.6 gallons of diesel fuel	Cost of \$29,098.97
Vehicle preventive maintenance	Vehicles 30
Mechanic and welder vehicle repairs	Repairs 266

SANITATION-MAY/2019	
368 trips to the landfill—Delivery of 4,266,678 pounds of trash	Cost of \$76,586.87
New 90-gallon residential containers	12
Old, damaged, missing or found containers repaired or replaced	86
Steel containers delivered for customer clean-up	3
1) Extra steel containers emptied and 2) Containers retrieved	1) 49 and 2) 6
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1) 224 2)6 3) 27
Recycling—tons / Annual total— tons	94.29/463

STREETS—MAY/2019	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (4) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)

Street Department Activities:

- The month of June consisted of grading, sweeping, and asphalt patching ,traffic Signal/Lighting maintenance and repairs
- Crews worked night shifts for the Stockton Hill paving project. Milling from the project were hauled to Public Works for future use in maintenance and repairs. In total nearly 10,000 tons of millings were brought to Public Works.
- Andy Devine paving was completed. The project will be complete once the final striping is placed in late June.
- Streets received the first phase of LED street lights and has started installation at signalized intersections. The installation of these lights is expected to be ongoing for the next couple months. An additional phase is planned/budgeted for in the upcoming fiscal year.
- Streets crews completed the First Friday street closures

Training

- Training and certification for powered industrial trucks was completed by Jeff Gifford and Tug Martinez.

HILLTOP WWTP



DOWNTOWN WWTP



WASTEWATER — MAY/2019

Wastewater Treatment—Personnel 10/ Vacant 2

Staff at Hilltop Facility

- Treated approximately 51.075 million gallons of influent on intake and discharged approximately 53.098 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff is continuing to work towards a resolution in regards to structural integrity of the aeration velocity enhancer with Ovivo..
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility:

- Treated approximately 7.916 million gallons of influent on intake and discharged approximately 7.178 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 44 cubic yards of biosolids & transported to Hilltop for composting.
- Completed cleaning, general maintenance and troubleshooting -various pumps
- Completed all daily, weekly and monthly maintenance work orders

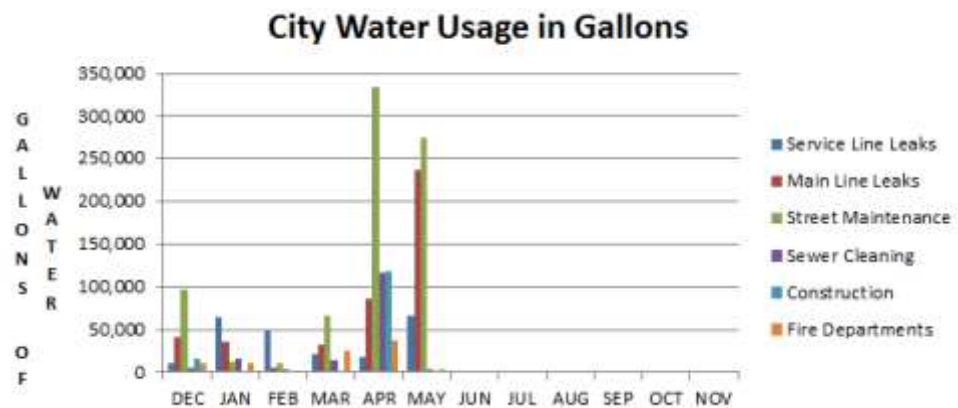
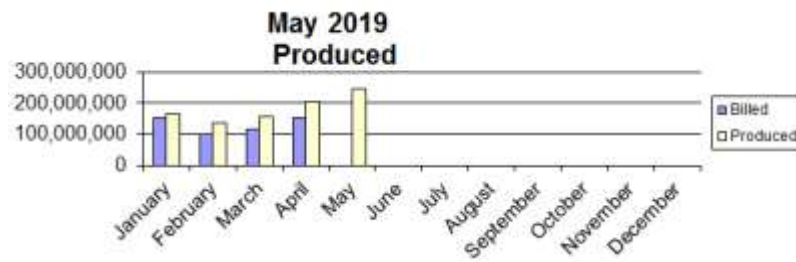
Wastewater Collections—Personnel 3, (1)unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6 & 8-inch wastewater conveyance lines—An estimated 1,250 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- City Collections Team started the decommissioning of Walleck Ranch Lift Station.
- City Collections Team completed hydro-jet cleaning of approximately 2,000 linear feet of conveyance mains using approximately 3,000 gallons of water.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Wastewater Staff assisted with a number of after hours water leak call-out repairs
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.

Wastewater Pre-Treatment - Personnel 1.5.

- Maintain pre-treatment compliance by evaluating potential SIU/CIU's
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Completed the quarterly sampling for the pretreatment portion of the NPDES permits.
- Preparing, (ongoing), Annual Pre-Treatment Report.
- Reviewing SIU Data with Patti Trahern.



WATER — MAY 2019

Certified Water Operators:

- * Produced 244,654,300 gallons of water from the various groundwater wells throughout the City.
- * Completed all Arizona Department of Environmental Quality regulatory sampling and reporting as per The Clean Water Act.
- * Performed Operations and Maintenance on the wells, booster stations, and Chlorination Systems.

Distribution Operators:

- * Responded to over 209 work orders for leaks or repairs in the distribution system.
- * Staff repaired 1076 square feet of asphalt from water leaks.
- * Blue Stake performed 343 locates.

Water Service Operators:

- * Staff read 21497 Residential and Commercial meters
- * Staff responded to numerous customer assisted calls,
- * There were meter rechecks, turn-ons, shut offs, non-payment Locks, leaky valves, out of order meters, pressure checks and other miscellaneous work orders.



Kingman Area Regional Transit

KART—MAY 2019	
MONTH REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$6,085 Coupon/Pass Revenue—\$16,391
MONTH RIDERSHIP	<ul style="list-style-type: none"> Service hours—1256 Service miles—16,301 Total passenger trips—11,125 Curb-to-Curb trips—302 (3% of total)



PROJECTS-MAY/2019	
<p>Sign Inventory system project—Statements of Qualifications for the data collection were reviewed and a committee to score will met on January 18, 2019. Neither of the two proposals received met the requirements of the solicitation. A new more detailed scope of work was added to the solicitation and is currently be-</p>	<p>Stockton Hill Rd. Safety Corridor—The local, match for design has been paid (\$15,877.00). ADOT will administer this entire project. The estimated cost is \$602,151 in HSIP funds and a total local match of \$36,397 for a total of \$638,548. Project design will start soon. The design is currently being advertised.</p>
<p>Injection Well Design— Drilling is tentatively scheduled to start in mid-July.</p>	<p>Maintank 1 Rehabilitation project—City team has decided to postpone this project until next year due to time constraints as to when the tank can be off-line. Demand dictates that it can only be off-line in the winter months and there is not enough time for design and construction remaining this</p>
<p>City Well 10—Final plans are being reviewed.</p>	<p>Waterline Replacement projects—Final plans are being reviewed.</p>
<p>Andy Devine Avenue Improvements from Ellas Place to 2nd Street -An application was submitted to ADOT for Intersection improvements at the Andy Devine and First Street. The proposed request is for multiple safety improvements on Andy Devine Avenue from Ella's Place to 2nd Street, including: Relocate pavement width with channelization, raised medians and curb bulbouts to calm traffic, restripe for narrower lanes; improve intersection alignment at 1st Street by removing skew angle and aligning offset driveway at Visitor's Center. This project does not include any non-infrastructure funding request. These improvements will address the fatal crash related to speeding at this intersection. A professional engineering consultant and licensed contractor will perform the work. There will be ground disturbing activities; no utility relocations are anticipated. If awarded, this project will be programmed for fiscal years 2023 for design and 2024 for construction. The City has estimated the total project cost of this project to be \$1,165,500. Of that amount request ADOT determine if \$1,099,067 is HSIP eligible with \$66,433 being local match. 94.3% federal, 5.7% match.</p>	<p>Future HSIP Projects</p> <p>The initiation documents for this project were submitted. This is the preliminary step to start the actual project. The project is programmed for fiscal years 21 -22 for some safety improvement projects on the following streets.</p> <p>On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets)</p> <p>Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes</p> <p>Stockton Hill Rd, Airway to Jaggerson</p> <p>Beale St, Grandview to 10th St</p> <p>Hualapai Mountain Road, Virginia Ave to east of Seneca</p> <p>Airway Ave, Western to Rt. 66</p> <p>Gordon Dr, Shadow to Bank</p> <p>Beverly Ave, Fairfax to Western</p> <p>Project cost estimate is \$444,000 with a \$15,574 local match.</p>

Planning & Economic Development Department, Tourism Division — Josh Noble

May 2019 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- AOT Chinese Social Media FAM Tour hosted at the Powerhouse, Mohave Museum, Dambar, Clarion Inn and Mr. D's
- Kingman Daily Miner annual welcome guide (MyKingman) photo contest sponsorship and back cover advert, distribution in June/July

Other Marketing / Promotions

- National Route 66 Passport page sponsorship, 20,000 distribution in June 2019
- AZ Drive Guide Spring/Summer Issue

May 2019 Projects & Activities

- May was the busiest traffic month in the history of the Powerhouse, hosting 23,550 visitors
 - 32nd Annual Fun Run (May 4-5) event executed with 846, 22 packets not retrieved
 - Andy Devine Days Festival (Sept 28-29) vendor applications released and sponsorship recruitment
-

Planning & Economic Development Department, Tourism Division — Josh Noble

May Monthly Counts

Tourism Div Statistics	May-19	May-18	FYΔ	May-17	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	23,550	19,182	22.8%	14,293	64.8%	144,360	42.5%	50.9%
Bus & Group Visits:	199	154	29.2%	80	148.8%	1,213	133.3%	159.7%
Gift Shop Sales:	\$31,331	\$24,435	28.2%	\$15,751	98.9%	247,911	73.3%	135.8%
Visitor Packets Mailed:†	1,174	1,147	2.4%	920	27.6%	16,281	128.7%	218.2%
Website Visitor Sessions:	23,575	19,271	22.3%	22,273	5.8%	194,276	16.7%	-1.7%
Guest Book US:	469	546	-14.1%	417	12.5%	Top States:	Top Countries:	
US Party Size:	2.3	2.3	0.0%	2.4	-4.2%	1. CA	1. Canada	
GB International:	229	359	-36.2%	275	-16.7%	2. AZ	2. United Kingdom	
International Party Size:	2.7	2.6	3.8%	2.5	8.0%	3. NV	3. Germany	

† Visitor Packet totals are for the calendar year.

May Reported Activities & Purpose for Travel

	Kingman*	Grand Canyon	Las Vegas	Museums	Route 66	other	not answered	US Party Size	Intern'l Party Size	Ave Party Size
2019	244	271	220	131	378	138	97	2.3	2.7	2.4
2018	375	409	326	185	507	163	121	2.3	2.6	2.4
2017		337	238	135	396	132	137	2.4	2.5	2.4

May 2019 Leads

Leads Fulfilled by lead sources

- GoKingman.com information requests: 58 (plus 114 direct information packet downloads)
- GoArizona.com leads: 547
- Grand Circle Association leads: 35
- MyGrandCanyonPark.com leads: 1066
- Arizona Office of Tourism: none
- Call-Ins and Mail: 2

*9 pcs returned as undelivered in April (includes returns from previous months that were received)

Planning & Economic Development Department, Tourism Division — Josh Noble

Google Analytics May 2019 (May 2018 comparison in orange)

